

**MEETING MINUTES**  
**WYALUSING MUNICIPAL AUTHORITY**  
**50 SENATE STREET**  
**WYALUSING, PA 18853**  
**Regular Meeting - April 09th, 2024**

- **Call to Order**

The Wyalusing Municipal Authority held their scheduled monthly meeting on April 09th, 2024, at the Wyalusing Borough Hall. Jeannie Woodruff called the meeting to order at 6:00 pm. The following were in attendance: Ron Masters, Heather Vandemark, Aaron Woodruff, Steve Campbell (WWTP Operator), and Heather Snyder (Secretary).

**Absent:** Brad Kintner, John Keeney, Doug Eberlin (WMA PM), Brooks Blemle (WB Liaison)

**Liaison:** Brooks Blemle

- **Doug Eberlin – Project Manager**

- Absent – Heather Snyder presented provided report
- Regarding Headworks Project, update:
  - i. M.R. Dirt was awarded Notice to Proceed after funding
- PennVest update:
  - i. Funding has been approved
- New Grant funding:
  - i. Endless Mountain Heritage Grant Workshop – Heather Snyder attended.
- Easement
  - i. The agreement is signed and notarized, Heather Snyder will file with recorder's office.
- Water tank work phase outlook (Will be priority as soon as Easement is aligned to.)
  - i. No update
- Regarding School Well:
  - 1. No update.

- **Approval of Last Meeting's Minutes for March 12th, 2024**

- Monthly Meeting – Ron Masters motioned to pass the minutes. Heather Vandemark seconded the motion. The motion passed unanimously.

- **Delinquent and Meter Issue List**

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

- **Treasury Report**

The Municipal Authority bills were reviewed by the Board. A motion was made by Heather Vandemark, seconded by Aaron Woodruff to approve/pay the WMA bills. The motion passed unanimously.

- **Financial Report**

The board reviewed the Financial Reports.

- PLGIT – transfer made

- **Borough Report**

Heather Snyder acted as Liaison and no report given.

- **Sewer Plant Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- Influent Flow: \*Flow meter operates sporadically.
- Effluent Flow: 2,479,100 (79,970 daily average).
- 6,300 gallons of sludge hauled this month.
- Working on NPDES permit renewal (expires 2/28/25) which is due September 1<sup>st</sup>, 2024
- Coordinating the delivery date of the Lakeside screen unit. Delivery has been pushed up to next week. I will have the delivery time and date by the end of this week and will coordinate with John for unloading and storage.

North End has installed a Voltage regulator into the Taylor Ave. lift station controls to prevent any issues going forward. We had to replace pump #1 on the 22<sup>nd</sup>. There seemed to be a spike in voltage as it had burned the overloads, start capacitor and relays out as well. They will be installing a small heater to combat moisture that is forming in the cabinet as well.

- **Water Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- 2,052,972 (66,225) gallons pumped from the Ballpark well.
- 14,471 gallons pumped from Welles well.
- I will be scheduling Thomas Dunn to come out and pull the pump on the ballpark well and replace the wires. North end cannot guarantee any work they do until this is done. After that, I am lining Hud up to complete the service and genset transfer system. Then I can schedule North End to do the pump controls.
- Working on the Lead Service Line Inventory and replacing meters.
- I will begin spring flushing this month through May. It has been advertised.
- Taylorville Line – Automatic Flusher was discussed as a temporary solution until a permanent solution can be placed. Steve Campbell will search for pricing for an automatic flusher.

- **New Business:**

- Luciano's – requesting for a subdivision, DEP requires documentation for sewer line. The sewer line was added by B&K Equipment, 20 years ago the sewer line was given to the Authority, but the filing was incomplete. The laterals belong to the Authority, but a clean-up is needed. Glen Yasharin (B&K Contractor) will submit a found letter of intent to the state to see if it will be approved.
- Taylor Easement – Agreement is signed, Heather Snyder will file with recorder's office.
- Heather's days off – April 11<sup>th</sup>, April 29<sup>th</sup> & 30<sup>th</sup>.

- **Old Business:**

- PennVest / PA Small Water Grant Update – Heather will submit for grant money.
- NexBillPay – up and running, few signed up

- **Executive Session**

- Employee's Yearly evaluations 2.0

- **Adjournment**

The Wyalusing Municipal Authority adjourned the April meeting at 7:32 p.m. Ron Masters made the motion to adjourn, Heather Vandemark seconded. The motion passed unanimously. The next meeting will be held on May 14th, 2024, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

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Heather Snyder  
Wyalusing Municipal Authority Secretary