

WYALUSING MUNICIPAL AUTHORITY
MEETING MINUTES
50 SENATE STREET
WYALUSING, PA 18853
Regular Meeting – January 14th, 2025

- Call to Order
 - The Wyalusing Municipal Authority held their scheduled meeting on January 14th, 2025, at the Wyalusing Borough Hall. Aaron Woodruff (Vice President) called the meeting to order at 6:00 p.m. The following were in attendance: Ron Masters (Treasurer), Jeannie Woodruff (President) via telephone, Heather Vandemark, Steve Campbell (WWTP Operator), and Heather Snyder (Secretary).
 - Absent: Doug Eberlin (WMA Project Manager), Brad Kintner, John Keeney, and Brooke Blemle (Liaison)
 - Wyalusing Borough Liaison: Brookes Blemle
- Doug Eberlin – Project Manager
 - Absent: No Report Provided
- Approval of Last Meeting’s Minutes
 - Monthly Meeting Minutes for December 10th, 2024, was first motioned by Rom Masters, seconded by Heather Vandemark. The motion was passed unanimously.
- Delinquent and Meter List
 - The board reviewed the delinquent and meter issue list.
- Treasury Report
 - The Municipal Authority bills were reviewed by the Board.
 - A motion was made by Jeannie Woodruff, seconded by Ron Masters to approve/pay the WMA bills. The motion passed unanimously.
- Financial Report
 - The Bard reviewed the Financial Reports.
 - Penn Vest – Loan Review
 - Application #5 & #6 – The board reviewed Application #5 & #6.
- Borough Report – Brooke Blemle
 - Absent: Wyalusing Borough Report not received
- WWTP Report – Steve Campbell
 - Sewer Plant Report
 - The following comments were presented to the board in the written report prepared by Steve Campbell:
 - Influent Flow: New flow meter has been installed.

- Effluent Flow: 1,609,200 (61,687 daily average).
- 12,600 gallons of sludge were hauled this month.
- Surprise DEP inspection on 12/20/24. All good
- Over the weekend, we had some sort of oil enter WWTP. Natalie discovered it and notified me. After inspection, I realized it was pretty bad and it was wreaking havoc on the system. It was reported to DEP. I made attempts to locate an environmental company to help with the cleanup, but found none that would deal with wastewater. I applied the pig-mat that I had available to help clean up the clarifiers. I will be ordering booms from Safety-Kleen to have on hand, as this isn't the first time this has been an issue, this one just happened to be the worst so far. DEP followed up on Monday and was satisfied with the effort and results. Unfortunately, I will be dealing with residual for weeks. I had chemicals on hand from Aqua fix to combat this and ordered more to replenish my stock. We will be working on an article to submit to the Rocket for publication, and once up and running, we will add something to the website for public knowledge.

○ Water Report

- The following comments were presented to the board in the written report prepared by Steve Campbell:
 - 2,418,459 (78,015 daily average) gallons pumped from the Ballpark well.
 - 12,942 gallons pumped from Welles well.
 - 2024 LSA Grant: working on getting quotes. - A motion was made by Jeannie Woodruff, seconded by Ron Masters to approve/pay the WMA bills. The motion passed unanimously to allow Steve to make decisions if John Keeney approves.
 - Jason Uitz leak
 - Working on meter changeouts - Meter quotes

○ Headworks Project

- I spoke with Chris Wood from M.R. Dirt today to address the items that have not been completed. They have picked up the bypass isolation gates to be trimmed so that they can be installed in the bypass channel. Once they are returned and installed, the screen will be fully operational. Right now, we are still having influent bypass the screen, so therefore it is not 100% effective.
- It was noted that the new vehicle gate is rusting already. They will be addressing that.
- The explosion proof receptacle for the sampler will not accept the plug for the sampler without a special adapter. This adapter costs roughly \$250. I will need 2 eventually.

- New Business
 - Rio Supply
 - A motion was made by Jeannie Woodruff, seconded by Ron Masters to allow the holding of meter purchase. The motion passed unanimously
 - 2025 Budget w/ Rate Discussion
 - A motion was made by Jeannie Woodruff, seconded by Ron Masters for the budget to be published, along with the P&L of 2024 and the increase of the rates by 25%. The motion passed unanimously.
 - WVSD
 - A motion was made by Jeannie Woodruff, seconded by Ron Masters to increase rates in July 2025. The motion passed unanimously.
- Unfinished Business
 - WMA Website
 - Bidding thresholds have increased
- Correspondence
 - Please see the file folder
- Adjournment
 - The Wyalusing Municipal Authority adjourned the January meeting at 7:22 p.m. Ron Masters made the motion to adjourn, Heather Vandemark seconded. The motion passed unanimously. The next meeting will be held on February 11th, 2025, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

Heather Snyder
Wyalusing Municipal Authority Secretary