

MEETING MINUTES
WYALUSING MUNICIPAL AUTHORITY
50 SENATE STREET
WYALUSING, PA 18853
Rescheduled Meeting – January 20th, 2026

Call to Order:

The Wyalusing Municipal Authority rescheduled their meeting from January 13th, 2026, to January 20th, 2026, at the Wyalusing Borough Hall. Heather Vandemark (VP President Chairperson) called the meeting to order at 6:04 pm. The following were in attendance: Ron Masters (Treasurer), Brad Kintner, Anthony Benninger, Steve Campbell (Operations Manager), and Heather Snyder (Secretary).

Absent: John Keeney, Jeannie Woodruff (President Chairperson)

Guest: None

Liaison: Absent – Josh Kilmer

Approval of Last Meeting's Minutes for December 09th, 2025

Monthly Meeting – Ron Masters motioned to pass the minutes. Brad Kintner seconded the motion. The motion passed unanimously.

Delinquent and Meter Issue List

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

Treasury Report

Motion to Pay Bills - The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Brad Kintner to approve/pay the WMA bills. The motion passed unanimously.

Financial Report

The board reviewed the Financial Reports.

Borough Report

The board reviewed Borough Minutes, Heather Snyder acted as liaison.

Water / Wastewater Report – Steve Campbell

WWTP–

- Influent Flow: 1,324,600 (42,729 daily average)
- Effluent Flow: 1,410,300 (45,494 daily average)
- 5,500 sludge hauled this month to Wyoming Valley
- Clarifier #1 Drive motor replaced
- Dodco lift station pump replaced with new pump. Old pump may be ok. Had to replace the start capacitor. Will work as a good emergency spare. I will be ordering a new one to have one hand as these are the same pumps that are used in Taylor Avenue.

WTP-

- 1,629,880 (52,576) gallons pumped from the Ballpark well.
- 14,458 gallons pumped from Welles well.
- Pretty significant leak fixed at Mountain Energy. Estimated to be between 5k-8k per day.
- 324 Riverside Drive service line was blocked. Had Hud come in and try to blow the line out. I ended up brushing it out to the main. Seems to have been blocked at the corporation stop on the main.

- Fire hydrant at Mestek is shut off. There is a leak on the hydrant itself. The fire company has been notified. It does not have the volume and pressure needed for fire use.
- LSA grant (2024 – 2025) – Tank, will discuss further into next month’s meeting
- PA Small Water and Sewer Systems Grant – awarded at \$275K, asked for \$307,700, needs 15% match of \$41,250
- Susquehanna River Basin Commission grant is the meter grant, will reapply.
- School Contract – WMA was denied the proposed contract. Last day of school well service is January 31st, 2026.

New Business

- Wyalusing Borough Re-Appointment Approvals – The Board reviewed the Re-Appointed Approvals
 - Jeannie Woodruff – President
 - Heather Vandemark – Vice President
 - Ronald Masters – Treasurer
 - Heather Snyder – Open Records Officer
 - Steve Campbell – Primary Sewage Enforcement Officer
 - Josh Kilmer- WMA Liaison
- PS Bank – Removal of Aaron Woodruff, previous VP Chairman and add Anthony Benninger. Brad Kintner motioned to pass the removal of Aaron Woodruff from the PS Bank accounts and add Anthony Benninger, Ron Masters seconded the motion. The motion was unanimous.
- HallockShannon Audit Letter – Acknowledging HallockShannon as WMA auditors for the year 2025 with a signed letter of approval. Ron Masters motioned to approve and have the letter signed for HallockShannon to audit WMA’s 2025-year, Brad Kintner second the motion. The motion was unanimous.

Unfinished Business

- School Contract – WMA was denied the proposed contract. Last day of school well service is January 31st, 2026. Board reviewed the denial letter from the school to WMA.
- Budget – Final Closing numbers to present to HallockShannon. The Board reviewed and acknowledged the numbers.
- Truck Emblems – still working on it

Correspondence

File folder available

The Wyalusing Municipal Authority adjourned January’s meeting at 6:27 p.m. Ron Masters made the motion to adjourn, Heather Vandemark seconded. The motion passed unanimously. The next meeting will be held on February 10th, 2026, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

Heather Snyder
Wyalusing Municipal Authority Secretary