

MEETING MINUTES
WYALUSING MUNICIPAL AUTHORITY
50 SENATE STREET
WYALUSING, PA 18853
Regular Meeting – July 08th, 2025

Call to Order

The Wyalusing Municipal Authority held their scheduled monthly meeting on July 08th, 2025, at the Wyalusing Borough Hall. Jeannie Woodruff (Chairperson) called the meeting to order at 6:00 pm. The following were in attendance: Ron Masters (Treasurer), Aaron Woodruff (Vice Chairperson), Heather Vandemark, Heather Snyder (Secretary).

Absent: John Keeney, Brad Kintner, Steve Campbell (Operations Manager)

Guest: Warren Howler (Rocket Courier), Ali Huber (Mayor)

Liaison: Absent - Brooks Blemlle, Ali Huber acted as Liaison

- Ali Huber arrived late, at 6:13 pm.

Approval of Last Meeting's Minutes for June 10th, 2025

Monthly Meeting – Ron Masters motioned to pass the minutes. Heather Vandemark seconded the motion. The motion passed unanimously.

Delinquent and Meter Issue List

The board reviewed the delinquent lists.

- The Board has decided to release a customer on a payment plan.

The board reviewed the Meter Issue lists.

Treasury Report

Motion to Pay Bills - The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Aaron Woodruff to approve/pay the WMA bills. The motion passed unanimously.

Financial Report

The board reviewed the Financial Reports.

Bank Resolutions – some were signed will be revisited in August's meeting

PennVest Loan Review – the board reviewed PennVest information

Borough Report

The board reviewed the Borough Minutes

Water / Wastewater Report – Steve Campbell

WWTP –

- Influent Flow: 1,719,200 (57,306 daily average)
- Effluent Flow: 1,844,100 (61,470 daily average)
- No sludge hauled this month

Headworks:

1. The floor paint has been completed. There are some issues with lifting and will need to be touched up, but they left a gallon of paint, so I will handle that. I want this to be done.
2. All exterior galvanized threads and struts that had been cut need to be treated with galvanized coatings to prevent rust and staining of the exterior surface of the building.
3. As-built drawings need to be submitted.

4. A side item unrelated to M.R Dirt. I have contacted Lakeside with concerns about the unusual corrosion of the screen unit. I feel it is premature, and I am looking for some guidance on the issue.
- I had North End electric remove the VFD from the route 6 lift station and convert over to a contactor. No matter what we tried, it kept tripping the VFD out, so this was the most cost-effective solution. Once everything is updated in the future, we will be able to install VFDs, but with the old equipment we have, it just doesn't seem to want to mesh well.
 - I will be having Environmental service corp. in sometime in late July or early August to clean the lift stations. The grease buildup is significant.

WTP

- 1,903,100 (63,437) gallons pumped from the Ballpark well.
- 13,255 gallons pumped from Welles well.
- We had the preconstruction meeting with W.R Newman regarding the Tractor Supply. They are currently one week behind schedule but feel they should be able to catch up. They are scheduled to start the footings and underground utility connections this week. Overall completion is scheduled for the week of November 10th, and construction turnover to Tractor Supply Company on 12/1/25. They are shooting for a grand opening date of 12/27/25.
- Truck has been received. Most of the LSA grant money has been used. It will be going for the plow mount in August. There are a few things left to add, such as strobe lights in the front and rear.
- Installing new meters.
- Still working on flushing mains.

New Business

- LSA 04 – Truck Items, signed and approved
- Borough Ordinance – Board reviewed Borough Ordinance
- Yearly Audit – Board reviewed yearly audit
- August 05th, 2025 – Heather Snyder will be covering Borough monthly meeting
- Heather's Day off – July 09th – 15th, 2025 – Board acknowledged request

Unfinished Business

Drop Box – will continue to discuss in August meeting

Correspondence

File folder available

The Wyalusing Municipal Authority adjourned July's meeting at 6:23 p.m. Ron Masters made the motion to adjourn, Heather Vandemark seconded. The motion passed unanimously. The next meeting will be held on August 12th, 2025, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

Heather Snyder
Wyalusing Municipal Authority Secretary