

MEETING MINUTES
WYALUSING MUNICIPAL AUTHORITY
50 SENATE STREET
WYALUSING, PA 18853
Regular Meeting – JUNE 11th, 2024

- **Call to Order**

The Wyalusing Municipal Authority held their scheduled monthly meeting on June 11th, 2024, at the Wyalusing Borough Hall. Jeannie Woodruff called the meeting to order at 6:00 pm. The following were in attendance: Ron Masters, Brad Kintner, John Keeney, Aaron Woodruff, Steve Campbell (WWTP Operator), and Heather Snyder (Secretary).

Absent: Heather VandeMark, Doug Eberlin (WMA PM), Brooks Blemle (WB Liaison)

Liaison: Brooks Blemle

- **Doug Eberlin – Project Manager**

- Absent – no report provided

- **Approval of Last Meeting's Minutes for May 14th, 2024**

- Monthly Meeting – Brad Kintner motioned to pass the minutes. Aaron Woodruff seconded the motion. The motion passed unanimously.

- **Delinquent and Meter Issue List**

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

- **Treasury Report**

The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Aaron Woodruff to approve/pay the WMA bills. The motion passed unanimously.

- **Financial Report**

The board reviewed the Financial Reports.

- PA Small Water Grant
 - i. Paid for Headworks screen by Grant – A motion to move received money from Checking to PLGIT account by Brad Kintner, seconded by John Keeney. The motion passed unanimously.
 - ii. A motion to allow Ron Masters to approve money transfers from WMA accounts without board approval (within reason) was presented by Jeannie Woodruff, Brad Kinter approved the motion, seconded by John Keeney. The motion passed unanimously.

- Application #1 / PennVest – revised Application #1 to remove part of the total. A motion was made by Aaron Woodruff, seconded by Ron Masters. The motion passed unanimously.

- **Borough Report**

Brooks Blemle was absent. Heather Snyder acted as Liaison.

- **Sewer Plant Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- Influent Flow: *flowmeter has been taken offline for construction
- Effluent Flow: 1,847,900(59,610 daily average).
- 12,300 gallons of sludge hauled this month.
- Working on NPDES permit renewal (expires 2/28/25) which is due September 1st, 2024
- Headworks construction has begun.
 - Foundation and channel issues
 - Changes to the design of the Parshall Flume

- **Water Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- 2,235,393 (72,109) gallons pumped from the Ballpark well.
- 14,309 gallons pumped from Welles well.
- Source water Protection Plan complete and available for viewing.
- Fire house meter/bulk water
- Taylorville flushing hydrant quote
- Still waiting on materials to come in for Hud to complete the Ballpark well electrical service panel upgrade. Once that is done, I will have Thomas Dunn in to pull the well and replace the wiring. And then the final phase of the project will be having North End Electric come in to complete the well control upgrade.
- Air in system
- Working on leak detection
- Working on the Lead Service Line Inventory and replacing meters.
- Still working on spring line flushing and hydrant maintenance, as well as annual main valve exercise.

- **New Business:**

- Insurance update – board reviewed the insurance coverage for 2024-2025
- Juneteenth (19th) office closed - acknowledged
- Heather Snyder is off August 06th – 12th – Alicia Kerr, Borough Secretary, will cover - acknowledged

- **Unfinished Business:**

- Taylorville – received quote from Hud’s Construction and USA Blue Book for flushing pump and installation. A motion was made by Ron masters, seconded by Brad Kintner. The motion passed unanimously.

- **Adjournment**

The Wyalusing Municipal Authority adjourned the June meeting at 6:47 p.m. Ron Masters made the motion to adjourn, Aaron Woodruff seconded. The motion passed unanimously. The next meeting will be held on July 09th, 2024, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

Heather Snyder
Wyalusing Municipal Authority Secretary