

MEETING MINUTES
WYALUSING MUNICIPAL AUTHORITY
50 SENATE STREET
WYALUSING, PA 18853
March 10th, 2026

Call to Order:

The Wyalusing Municipal Authority held the monthly meeting on March 10th, 2026, at the Wyalusing Borough Hall. Jeannie Woodruff (President Chairperson) called the meeting to order at 6:00 pm. The following were in attendance: Heather Vandemark (VP Chairperson), Ron Masters (Treasurer), Brad Kintner, Anthony Benninger, Steve Campbell (Operations Manager), and Heather Snyder (Secretary).

Absent: John Keeney

Guest: None

Liaison: Absent – Josh Kilmer

Approval of Last Meeting's Minutes for February 10th, 2026

Monthly Meeting – Ron Masters motioned to pass the minutes. Heather Vandemark seconded the motion. The motion passed unanimously.

Delinquent and Meter Issue List

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

The board reviewed the Customer High Usage.

Customer, not listed due to confidence, was approved to send due to high balance owed. Ron Masters motioned to pass the high bill. Heather Vandemark seconded the motion. The motion passed unanimously.

The board reviewed the Vacant Residences

Treasury Report

Motion to Pay Bills - The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Heather Vandemark to approve/pay the WMA bills. The motion passed unanimously.

Financial Report

The board reviewed the Financial Reports.

Borough Report

The board reviewed Borough Minutes, Heather Snyder acted as liaison.

Water / Wastewater Report – Steve Campbell

WWTP –

- Influent Flow: 1,380,500 (47,394 daily average)
- Effluent Flow: 1,386,500 (49,445 daily average)
- 12,000 sludge hauled this month to Wyoming Valley
- Blower #2 bearing seized. I traveled to Excelsior Blower (Reading, PA) and purchased a new one. The new unit was \$8,322.00. I can send the old unit to them and have it rebuilt for \$3,985.00. We can buy the rebuild kit for \$1,306.77 and rebuilding it ourselves, which is what I am going to do.
- Finishing up Chapter 94 Waster Load Management Report
- Trying to locate a company to do the Gas monitoring system calibration in the headworks building.

WTP-

- 1,998,770 (71,385) gallons pumped from the Ballpark well.
- 9,306 gallons pumped from Welles well.
- Digging up water service at 74 Bowling Alley Road and disconnecting at main Thursday or Friday.
- DEP inspection 02/26/2026
- PA Small Waer and Sewer Systems Grant – well ownership and easement issues
 - Well may not be WMA's, Board is requesting possible ownership from final agreement paperwork from WVES district. Steve Campbell will make request.
- Vineyard Well – Overall condition of facility, Wellhead protection area, will present a DND agreement with Jeff Homer regarding well purchase discussion.
- Well location discussion- DEP Geologist, places listed as Homer's Well, Cargill, the old Mills field, and the bottom of Penmart Hill.
- Two breaks found, one at 74 Bowling Alley (<10k/Day) and 3 Main Street (>10k/Day), other mystery leaks disappeared the prior weekend.
- Spring flushing begins at the end of March, if the weather holds up.

New Business

- Rate and Fee Discussion -
 - Pledge Collateral Letter – the board viewed letter
 - Capital Utility Fee- \$10K will be moved to PLGIT to open new account for Capital Fees from rate increase. Ron Masters made a motion to open new account. Heather Vandemark seconded the motion. The motion was unanimous.
- Heather – March 13th, 2026 – taking off, the board acknowledged.

Unfinished Business

- PS Bank – Anthony Benninger filled out additional paperwork, new paperwork is needed
- Truck Emblems – still working on it – board would like to advance and finish this by the end of spring

Correspondence

File folder available

The Wyalusing Municipal Authority adjourned March's meeting at 6:45 p.m. Ron Masters made the motion to adjourn, Brad Kinter seconded. The motion passed unanimously. The next meeting will be held on April 14th, 2026, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

Heather Snyder
Wyalusing Municipal Authority Secretary