

MEETING MINUTES  
WYALUSING MUNICIPAL AUTHORITY  
50 SENATE STREET  
WYALUSING, PA 18853  
Regular Meeting – March 11<sup>th</sup>, 2025

Call to Order

The Wyalusing Municipal Authority held their scheduled monthly meeting on March 11<sup>th</sup>, 2025, at the Wyalusing Borough Hall. Jeannie Woodruff (Chairperson) called the meeting to order at 6:00 pm. The following were in attendance: Ron Masters (Treasurer), Aaron Woodruff (Vice Chairperson), Heather Vandemark, Steve Campbell (WWTP Operator), Heather Snyder (Secretary).

Absent: Doug Eberlin (WMA PM), John Keeney, Brad Kintner

Liaison: Absent - Brooks Blemlé

Doug Eberlin – Project Manager

Absent – no report provided

Approval of Last Meeting's Minutes for February 19<sup>th</sup>, 2025

Monthly Meeting – Heather Vandemark motioned to pass the minutes. Ron Masters seconded the motion. The motion passed unanimously.

Delinquent and Meter Issue List

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

Treasury Report

Motion to Pay Bills - The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Aaron Woodruff to approve/pay the WMA bills. The motion passed unanimously.

Financial Report

The board reviewed the Financial Reports.

Bank Resolutions – some were signed will be revisited in April's meeting

PennVest Loan Review – the board reviewed PennVest information

Application #6 – the board reviewed Application #6, will be revisited in April's meeting

Borough Report

The board reviewed the Borough Minutes

Water / Wastewater Report – Steve Campbell

WWTP –

- Influent Flow 1,706,300 (60,939 daily average)
- Effluent Flow: 2,098,300 (74,939 daily average)
- 12,600 gallons of sludge hauled this month to Wyoming Valley
- Another article has been published in the Rocket regarding illegal discharge again. There was another slug of oil that came into the plant sometime on the 25th. I was able to contain it and limit the damage to the system. DEP is involved.

- Headworks: There are still some items that will need to be finished on the headworks bldg. However, they will need to be completed during warmer weather.
- Clarifier #1 is offline. I have received the new chain. It was cleaned on Thursday, and I will be tearing into it this week to verify if there are any other parts needed.
- The school lift station is down a pump. There is a problem with the control circuit and we are waiting for replacement parts.
- Route 6 Lift station is currently down a pump as well. There is an issue with the wiring which is causing the one pump to trip randomly. We are working on it.

WTP –

- 3,301,631 (117,915) gallons pumped from the Ballpark well. 2,621,368(84,560) last month (+33,355) from last month.
- 17,251 gallons pumped from Welles well.
- We are still trying to locate a significant leak in the system that showed up several weeks ago. I have run leak detection on every part of the system several times and have only found one spot on 3rd street. PRWA was able to get out on Thursday and Friday of last week but was unable to find anything. They are going to try to get back out this week if they get an opening. I have Dushore boroughs ground mic and will be doing some looking in the evenings late when traffic has died down.
- We are digging the main on John and Riverside tomorrow and Sikora Tapping is coming Thursday morning to tap the main so we can install the air release valve.
- I have sent letters to Senator Yaws and Representative Pickett's office for Support letters to be written for the LSA grant that was submitted in November. I should have them this week.
- LSA 2023 –
  - The Trailer has been ordered from Fayette trailers in Athens. They required 10% down, but it was easier to pay for it in full rather than must submit two reimbursement forms. The total on it was \$8,990.89. Once the reimbursement is submitted tomorrow, we will have the money in about two weeks.
  - The plow has been ordered from BradCo. No payment was required to order, so we are submitting the reimbursement for that and will have the money before the plow is ready.
- I have received a new meter for the Vineyard well and will be installing it before the end of the month. I have also received a new 2" meter for the supply to Dunkin Donuts. This will need to be done after hours.
- NFE-I spoke with Jeff Byler regarding the site plan. He will be calling me back with more information.

#### New Business

LSA Grant Submittal – signatures needed to submit grant

#### Unfinished Business

The website is under contrition with CourseVector

#### Executive Session

The board met in an executive session. A motion was made by Ron Masters, seconded by Heather Vandemark for yearly raises for Steve Campbell, Daniel Kraus, Natalie Campbell and Heather Snyder. The motion passed unanimously.

#### Correspondence

File folder available

The Wyalusing Municipal Authority adjourned the rescheduled February meeting at 7:13 p.m. Ron Masters made the motion to adjourn, Aaron Woodruff seconded. The motion passed unanimously. The next meeting will be held on April 8th, 2025, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

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Heather Snyder  
Wyalusing Municipal Authority Secretary

DRAFT