

MEETING MINUTES  
WYALUSING MUNICIPAL AUTHORITY  
50 SENATE STREET  
WYALUSING, PA 18853  
Regular Meeting – May 13<sup>th</sup>, 2025

Call to Order

The Wyalusing Municipal Authority held their scheduled monthly meeting on May 13<sup>th</sup>, 2025, at the Wyalusing Borough Hall. Jeannie Woodruff (Chairperson) called the meeting to order at 6:00 pm. The following were in attendance: Ron Masters (Treasurer), Aaron Woodruff (Vice Chairperson), Brad Kintner, Heather Vandemark (late arrival 6:05pm), Steve Campbell (WWTP Operator), Heather Snyder (Secretary).

Absent: Doug Eberlin (WMA PM), John Keeney

Guest: Sandra Zionowski (Wyalusing borough Secretary), Warren Howler (Rocket Courier)

Liaison: Absent - Brooks Blemle, Sandra Zionowski acted as liaison

Doug Eberlin – Project Manager

Absent – no report provided

Approval of Last Meeting's Minutes for April 08<sup>th</sup>, 2025

Monthly Meeting – Brad Kintner motioned to pass the minutes. Aaron Woodruff seconded the motion. The motion passed unanimously.

Delinquent and Meter Issue List

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

Meter Reading Errors –present at the April 08<sup>th</sup>'s meeting, the errors are to be corrected. The Board voted not to back charge the accounts.

Collection Charges – Ron Masters motioned to pass the collection charges. Brad Kintner seconded the motion. The motion passed unanimously

Treasury Report

Motion to Pay Bills - The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Heather Vandemark to approve/pay the WMA bills. The motion passed unanimously.

Financial Report

The board reviewed the Financial Reports.

Bank Resolutions – some were signed will be revisited in June's meeting

PennVest Loan Review – the board reviewed PennVest information

Application #6 – the board reviewed Application #6, will be revisited in June's meeting

Borough Report

The board reviewed the Borough Minutes

Sandra Zionowski spoke about Paving the Boro at \$70K and upcoming landscaping bids

Water / Wastewater Report – Steve Campbell

WWTP –

- Influent Flow 1,722,108 (57,403 daily average)

- Effluent Flow 1,738,200 (57,940 daily average)
- 12,600 gallons of sludge hauled this month to Wyoming Valley and Towanda
- Aeration Train #1 has been cleaned. Once I have it back online, I will be transferring the contents from #2 over and having Train # 2 cleaned.
- **Headworks:** We had a substantial completion walk through On The 24<sup>th</sup> With MR Dirt and Milnes Engineering. Items Identified were:
  1. The condition of the floor finish and the type of paint being incorrect.
  2. The areas where mortar joints needed to be cleaned up and completed. **(Completed)**
  3. The edges of the blacktop need to be dug out and bedded properly to prevent further breakage. **(Completed)**
  4. Areas need to have topsoil added, seeded and mulched. **(Completed)**
  5. Clean up the garbage and materials that have been left behind.
  6. All exterior galvanized threads and struts that had been cut need to be treated with galvanized coatings to prevent rust and staining of the exterior surface of the building.
  7. As-built drawings need to be submitted.
- Route 6 Lift station is still down a pump as well. There is an issue with the wiring which is causing the one pump to trip randomly. It is an intermittent issue, so it is difficult to pinpoint.
- Wyalusing Meadows expansion. WWTP Estimated costs.
- Senate St. Manhole riser was dug and replaced.
- I have been working on sealing manholes to help with the inflow and infiltration (I&I) it seems to be making a difference.

WTP –

- 1,895,559 (63,185) gallons pumped from the Ballpark well.
- 14,855 gallons pumped from Welles well.
- Route 6 leak was located and repaired. I gained 38k-40k a day.
- Another leak has been located on the hydrant on Riverside drive across from Mestek. I will be digging for it this week. We have a hydrant in the garage that I need to get out and check. We may be able to use it in its place. The existing one was installed in 1971 and is crooked. I am assuming it was hit at some point in the past and possibly the barrel is cracked. I never noticed that it was leaking until I put the valve on it last week to get water for the paving company. It is an old transite line, so it may be interesting.
- I flushed the Wyalusing Meadows water lines on Tuesday night into Wednesday morning. They were horrible, as expected. The one thing we found was that the fire flow side of their meter was not operating, so they do not have enough flow through the 2" side of the meter to utilize the hydrants on site. I informed them that they will need to have the meter inspected and calibrated annually, as well as the backflow preventer. I have given them the contact information for the company that handles this for Neptune meters.
- On Wednesday afternoon the meadows called that there was water coming from their meter/valve vault and running down across East Third St. Upon arrival, I found that they were losing A LOT of water from one of their valves. I had to shut the water service off to the entire complex so we could pump it down to get an assessment. Even though it was their problem, I took control of the situation, as the Maintenance manager didn't really know where to begin. I coordinated Environmental Service Company to come in and do the replacement. The issue

was sourcing an 8" valve at 4:30 in the afternoon. I located one in Binghamton at Core and Main. ESC had one they were bringing with them, but we were unsure if it would work. It turned out that the lay length was incorrect. While they worked on getting the old valve cut out, I went to Binghamton and picked up the new valve. We had the valve installed and the mains flushed and back in service by 2:00 am Thursday. I implemented a boil advisory Thursday morning with DEP, took samples Thursday and Friday, which came back negative on Saturday. I lifted the BWA on Saturday afternoon.

- JHA submitted the PA small water and sewer systems grant for Phase two of the Welles water project.
- Rep. Meuser- Funding Opportunity. Waiting for a word from Harrisburg
- Still working on flushing mains.
- NFE-I spoke with Jeff Byler regarding the site plan. New Fortress Energy/Klondike is still trying to find a client to work with in supplying the Power system. He will keep us updated.
- SRBC grant denied.

#### New Business

PA Small Water Grant Extension – The Board review the extension

PA Small Water Grant CFA 04 – The Board signed for CFA 04 submittal

LSA Grant CFA 03 – the Board signed for CFA 03 submittal

SRBC Grant – the Board reviewed the SRBC Grant

HallockShannon – the Board acknowledges audits will be done by HallockShannon

#### Unfinished Business

None to present

#### Correspondence

File folder available

The Wyalusing Municipal Authority adjourned April meeting at 6:49 p.m. Ron Masters made the motion to adjourn, Heather Vandemark seconded. The motion passed unanimously. The next meeting will be held on June 10th, 2025, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

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Heather Snyder  
Wyalusing Municipal Authority Secretary