

MEETING MINUTES
WYALUSING MUNICIPAL AUTHORITY
50 SENATE STREET
WYALUSING, PA 18853
Regular Meeting – May 14th, 2024

- **Call to Order**

The Wyalusing Municipal Authority held their scheduled monthly meeting on May 14th, 2024, at the Wyalusing Borough Hall. Jeannie Woodruff called the meeting to order at 6:00 pm. The following were in attendance: Ron Masters, Brad Kintner, Aaron Woodruff, Steve Campbell (WWTP Operator), and Heather Snyder (Secretary).

Absent: John Keeney, Heather VanDeMark, Doug Eberlin (WMA PM), Brooks Blemlé (WB Liaison)

Liaison: Brooks Blemlé

- **Doug Eberlin – Project Manager**

- Absent – no report provided

- **Customer Correspondence**

- Board heard and addressed customer's concern

- **Approval of Last Meeting's Minutes for April 09th, 2024**

- Monthly Meeting – Aaron Woodruff motioned to pass the minutes. Brad Kintner seconded the motion. The motion passed unanimously.

- **Delinquent and Meter Issue List**

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

- **Treasury Report**

The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Aaron Woodruff to approve/pay the WMA bills. The motion passed unanimously.

- **Financial Report**

The board reviewed the Financial Reports.

- PA Small Water Grant
 - i. Grant Extended to June 30, 2025, paperwork signed to submit
- PS Bank Resolutions – forms signed

- **Borough Report**

Heather Snyder acted as Liaison.

- **Sewer Plant Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- Influent Flow: *flowmeter has been taken offline for construction
- Effluent Flow: 2,479,400 (82,647 daily average).
- 6,300 gallons of sludge hauled this month.
- Working on NPDES permit renewal (expires 2/28/25) which is due September 1st, 2024
- Headworks construction has begun.
 - Demolition issues
 - Design Changes (change orders)
 - Oil Tank piping invoice
 - Waiting on the dimensions of the metering manhole from MR Dirt so I can get a quote for the influent meter and sampling equipment.
- Energy Audit

- **Water Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- 1,984,699 (66,157) gallons pumped from the Ballpark well.
- 10,487 gallons pumped from Welles well.
- Source water Protection Plan
- Fire house meter/bulk water
- John St. Water main discovery
- Still waiting on materials to come in for Hud to complete the Ballpark well electrical service panel upgrade. Once that is done, I will have Thomas Dunn in to pull the well and replace the wiring. And then the final phase of the project will be having North End Electric come in to complete the well control upgrade.
- Working on the Lead Service Line Inventory and replacing meters.
- Still working on spring line flushing and hydrant maintenance, as well as annual main valve exercise.

- **New Business:**

- QuickBooks – service to Desktop version will no longer be available May 31st, 2024. Board opted to move to Online version. The Petty Cash account was closed in Desktop. A motion was made by Brad Kintner and seconded by Aaron Woodruff. The motion was passed unanimously.
- Processing Fees – no motion was carried
- May 27 office closed - acknowledge
- Heather's days off – May 16th& May 31st - acknowledged

- **Unfinished Business:**

- SRBC Grant – grant was denied for meter replacement
- Taylorville – Getting quote of flushing pump

- **Adjournment**

The Wyalusing Municipal Authority adjourned the May meeting at 6:54 p.m. Ron Masters made the motion to adjourn, Brad Kintner seconded. The motion passed unanimously. The next meeting will be held on June 11th, 2024, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

Heather Snyder
Wyalusing Municipal Authority Secretary