

MEETING MINUTES  
WYALUSING MUNICIPAL AUTHORITY  
50 SENATE STREET  
WYALUSING, PA 18853  
Regular Meeting – November 24<sup>th</sup>, 2025

**Call to Order:**

The Wyalusing Municipal Authority held a special monthly meeting on November 24<sup>th</sup>, 2025, at the Wyalusing Borough Hall. Jeannie Woodruff (Chairperson) called the meeting to order at 6:00 pm. The following were in attendance: Aaron Woodruff (Vice Chairperson), Brad Kintner, John Keeney, Steve Campbell (Operations Manager), and Heather Snyder (Secretary).

**Absent:** Ron Masters (Treasurer), Heather Vandemark

**Guest:** Warren Howler (Keeler News Paper), Ron Yentz (LHC Construction), Donna Carey (Milnes Engineering)

**New Business**

- ✚ JHA Companies Resolution – LSA Grant
  - A new resolution had to be signed for the LSA Grant for Phase 3 of the School Well Project due to the Wyalusing School District denying the school well purchase, Brad Kintner made the motion to sign and apply for the LSA Grant for Phase 3 for the School Well Project, Aaron Woodruff seconded. The motion passed unanimously.
- ✚ Wyalusing School Well Agreement
  - The WMA and Wyalusing School have been operating through a “handshake” agreement. The WMA wants to move into a contract agreement for the remainder of the 2025-2026 school year. The contract was discussed, adjustments were made and will be returned to Paul Litwin, Solicitor, to be finalized. John Keeney made the motion to send the corrected contract for the Wyalusing School to Paul Litwin, Aaron Woodruff seconded. The motion passed unanimously.
- ✚ Budget 2026
  - A motion was made by Brad Kintner to publish the 2026 Budget; Aaron Woodruff seconded the motion. The motion passed unanimously.
- ✚ Pop up discussion added to the agenda
  - Aaron Woodruff stepped down from the Board. His last meeting will be for the next scheduled monthly meeting, December 09<sup>th</sup>, 2025. He requested Anthony Benninger to be appointed to the Board.

The Wyalusing Municipal Authority adjourned November’s special meeting at 6:27 p.m. John Keeney made the motion to adjourn, Aaron Woodruff seconded. The motion passed unanimously. The next meeting will be held on December 09<sup>th</sup>, 2025, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

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Heather Snyder  
Wyalusing Municipal Authority Secretary