

**MEETING MINUTES**  
**WYALUSING MUNICIPAL AUTHORITY**  
**50 SENATE STREET**  
**WYALUSING, PA 18853**  
**Regular Meeting – September 10th, 2024**

- **Call to Order**

The Wyalusing Municipal Authority held their scheduled monthly meeting on September 10th, 2024, at the Wyalusing Borough Hall. Jeannie Woodruff called the meeting to order at 6:00 pm. The following were in attendance: Ron Masters, Heather VanDeMark, Aaron Woodruff, Steve Campbell (WWTP Operator), Heather Snyder (Secretary), and Abigail Snyder attended as a guest.

**Absent:** Brad Kintner John Keeney, Doug Eberlin (WMA PM), Brooks Blemle (WB Liaison)

**Liaison:** Brooks Blemle

- **Doug Eberlin – Project Manager**

- Absent – no report provided

- **Approval of Last Meeting's Minutes for August 13th, 2024**

- Monthly Meeting – Heather VanDeMark motioned to pass the minutes. Ron Masters seconded the motion. The motion passed unanimously.

- **Delinquent and Meter Issue List**

The board reviewed the delinquent lists.

The board reviewed the Meter Issue lists.

- **Treasury Report**

The Municipal Authority bills were reviewed by the Board. A motion was made by Heather VanDeMark, seconded by Ron Masters to approve/pay the WMA bills. The motion passed unanimously.

- **Financial Report**

The board reviewed the Financial Reports.

- PennVest
  - i. Noted – Loan Review
  - ii. Solicitor rate increase – Reviewed and a motion was made by Ron Masters. Seconded by Aaron Woodruff. The motion was passed unanimously.
  - iii. HUD's Construction – Noted and reviewed

- **Borough Report**

Brooks Blemle was absent. Heather Snyder acted as Liaison.

- **Sewer Plant Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- Influent Flow: \*flowmeter has been taken offline for construction
- Effluent Flow: 1,663,500(53,661 daily average).
- 6300 gallons of sludge hauled this month.
- NPDES permit renewal is completed and has been submitted.
- Headworks project.
  - i. The screen unit has been physically installed, however there are a couple modifications that are needed to make it work. The concrete channel is built to spec; however, the screen head will not fit down into it due to the rubber seals being too thick. I spoke with Doug McCord, and he is going to get in contact with Lakeside to remedy the issue. As of right now, planned start-up has been pushed back from Sept. 9th (yesterday) to October 1st.
  - ii. The metering manhole has been received and will be installed this week. Once complete, Keith Galie from FlowTech will install the flow meter and influent sampler.
  - iii. The electric is roughly 50% complete. The electricians are waiting on concrete pads to be poured so that they can set the control panels and finish the installation. The masons were down today to build forms. They are pouring the pads tomorrow.
  - iv. The size of the building seems to be quite a bit overkill. There is going to be a large amount of unused space that will not be able to be used for any type of storage or other purposes due to the corrosive environment within the building.
  - v. I met with Chris Wood today regarding the lack of drainage designed into the project and discussed some ideas regarding the issues with grading. We are proposing to move the fence and install retaining walls to be able to manage water runoff and make the grade more manageable. Another issue is the lack of any kind of finished surface, such as blacktop or concrete, in the design at the rear of the office/lab building. Part of this was removed for construction and the remaining portion is extremely rough. We are proposing to repave the area down to the building and form a swale to manage stormwater.

- **Water Report**

The following comments were presented to the board in the written report prepared by Steve Campbell:

- 2,360,776 (76,154) gallons pumped from the Ballpark well.
- 15,421 gallons pumped from Welles well.
- I had Crawford Septic fill one of their trucks up with 2,000 gallons of water from the hydrant at Taylorville to flush the line coming from Mestek. They had a blockage that he was working on, and he needed more volume than what a garden hose could supply. It was a double benefit for me as I am wasting the water to keep the chlorine residual up and by doing so, he helped flush the sewer main down riverside drive.

- Taylorville flushing hydrant has been received. I am waiting to hear back from PennDOT to see what permit requirements are necessary. I hope to have an answer this week.
- Hud has replaced the ballpark well service panel and installed the generator transfer switch. I ordered equipment to monitor the water level in the well from a company called Costream from Berwick. Once that is here, I will have Tom Dunn in to pull the well, replace the wire and I will install the water level monitoring system. Once that is done, Then North End will be in to do the new well controls, and Then Hud will be in to finish up his part.
- Working on leak detection overnights occasionally.
- Working on the Lead Service Line Inventory and replacing meters.
- Still working on line flushing and hydrant maintenance, as well as annual main valve exercise overnight.
- We have submitted a quote for replacement of the Wells mill fire hydrant that was damaged to the insurance company.
- LSA Statewide grant. Working with Travis Long to form a scope of work for the water tank package, to include the road itself, Fencing, Electrical service tank level indication equipment, SCADA well controls for the ballpark well and possibly the tank cleaning and inspection.
- **New Business:**
  - Luciano Easement – Board agrees with presented material, no changes made and will proceed with solicitor. A motion was made by Aaron Woodruff, seconded by Ron Masters. The motion was passed unanimously.
  - Gannon Insurance – Noted and reviewed.
  - Website – Board reviewed and will proceed. A motion was made by Aaron Woodruff, seconded by Ron Masters. The motion was passed unanimously.
  - Resignation Letter – Heather Snyder’s resignation was accepted.
- **Unfinished Business:**
  - Taylorville – Flushing pump has been received. Next meeting will be discussed.
- **Executive Session:**
  - Abigail Snyder – Board offered employment as secretary to train in replace of Heather Snyder.

- **Adjournment**

The Wyalusing Municipal Authority adjourned the September meeting at 7:24 p.m. Ron Masters made the motion to adjourn, Heather VanDeMark seconded. The motion passed unanimously. The next meeting will be held on October 08th, 2024, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

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Abigail Snyder  
Wyalusing Municipal Authority Secretary