

MEETING MINUTES
WYALUSING MUNICIPAL AUTHORITY
50 SENATE STREET
WYALUSING, PA 18853
Regular Meeting – September 09th, 2025

Call to Order

The Wyalusing Municipal Authority held their scheduled monthly meeting on September 09th, 2025, at the Wyalusing Borough Hall. Jeannie Woodruff (Chairperson) called the meeting to order at 6:00 pm. The following were in attendance: John Keeney, Aaron Woodruff (Vice Chairperson), Ron Masters (Treasurer), Steve Campbell (Operations Manager), and Heather Snyder (Secretary).

Absent: Brad Kintner, Heather Vandemark

Guest: Lawrence Larue (Milnes), Joe Rinkus (LHC Construction), R Yentz (LHC Construction), Donna Carey (Milnes)

Liaison: Absent - Brooks Blemle

Guests: Lawrence Larue (Milnes), Joe Rinkus (LHC Construction), R Yentz (LHC Construction), Donna Carey (Milnes) Introduced themselves as the engineers and construction company asking for us to reconsider the Denial of Service letter for a Will Serve letter for an older community development behind Connie's and The Meadows for West Wyalusing, LLC and Hayseed Group. The development will be completed in three sections totaling 128 units with approximately 29,800 gallons a day. The Board explained that WMA's plant does not have the capacity to accommodate the extra daily gallons. The plant is permitted and can accommodate the capacity of 100,000 gallons a day and averages approx. 69,000 gallons a day.

Joe Rinkus wanted our definition of Edu's and verification of gallons per day (gpd). They are certain the first phase the plant will be able to handle the gpd. The Board asked for documents to be turned into WMA's engineers for verification of phase 1 before a certified Will Serve Letter can be documented, along with comparable data from other projects. They requested a meeting with our engineers before the next monthly meeting on October 14th, 2025.

Approval of Last Meeting's Minutes for August 12th, 2025

Monthly Meeting – Ron masters motioned to pass the minutes. John Keeney seconded the motion. The motion passed unanimously.

Delinquent and Meter Issue List

The board reviewed the delinquent lists.

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Treasury Report

Motion to Pay Bills - The Municipal Authority bills were reviewed by the Board. A motion was made by Ron Masters, seconded by Aaron Woodruff to approve/pay the WMA bills. The motion passed unanimously.

Financial Report

The board reviewed the Financial Reports.

PennVest Loan Review – the board reviewed PennVest information

Borough Report

The board reviewed Borough Minutes, Heather Snyder acted as liaison.

Water / Wastewater Report – Steve Campbell

WWTP –

- Influent Flow: 1,667,700 (53,797 daily average)
- Effluent Flow: 1,629,500 (52,565 daily average)
- 12,600 sludge hauled this month to Wyoming Valley

Headworks:

- M.R. Dirt seal coated the pavement. I do not believe this is the fix that is needed, but we will see. They will be giving us a 3-year warranty (received by email after report written)..
- Tractor Supply water and sewer line have been connected.
- Sewer connection for the fire House has been completed.
- Been having a lot of alarm call ins for the Headworks screen. Working with Lakeside to troubleshoot the issue.
- Pump #1 at the route 6 lift station has been replaced with a previously rebuilt pump we had in stock. North End took the pump with them to rebuild. The bearings, impeller and seal were bad, but the windings should be fine. Waiting for a quote.
- Dodco left station pump was pulled last week due to being jammed with plastic debris. Pump was fixed and put back into service.
- Route 6 lift station has been cleaned. We need to start planning for its replacement now. This will take years of planning, design and permitting through DEP. It will need to be replaced within the next 5-+7 years.
 - A motion to have JHA (engineers) to start planning on either rebuilding the structure or replacing the structure was made by John Keeney, a second motion was made by Ron Masters. The motion was passed unanimously.

WTP-

- 1,964,304 (63,365) gallons pumped from the Ballpark well.
- 14,387 gallons pumped from Welles well.
- Water line repair has been completed at Homer's.
- Flushing has started.
- Tractor Supply connection has been completed. I had them install two 12" main valve on both sides of the connection, and a 6" valve on their line so I can isolate the system in case of a main break. I am also having them install a hydrant close to their building for flushing purposes.
- Fire Hall connection will be done next week.
- F350 went up for the snowplow this week.
- School well update, the buildings and grounds committee has referred the issue back to their solicitor.
 - Update after report was written, by phone call, Laura Clark, the school board approved the school well sale.

New Business

- PA Small Water CFA 05 & 06 – signed on August 12th, 2025, by Jeannie Woodruff, signed this month's meeting by Ron Masters
- LSA Grant – The grant has reopened, submittal dates are September 01st, 2025 to November 30th, 2025. The Board approved submittal for Phase 1 of School Well Project. A motion was made by Jeannie Woodruff; a second motion was made by Ron Masters. The motion was passed unanimously.

- Preparing for Budget – The Board has been notified, will have a preliminary budget to present next month's meeting.
- Heather's Day off – September 19th & 22nd, 2025 – Board acknowledged request

Unfinished Business

Truck Emblems – still working on it

Correspondence

File folder available

The Wyalusing Municipal Authority adjourned September's meeting at 6:50 p.m. John Keeney made the motion to adjourn, Ron Masters seconded. The motion passed unanimously. The next meeting will be held on October 14th, 2025, at 6:00 pm at the Wyalusing Borough Hall.

Respectfully Submitted,

Heather Snyder
Wyalusing Municipal Authority Secretary